

**TOWN OF SOMERS  
BOARD OF FINANCE  
REGULAR MEETING MINUTES  
SOMERS ELEMENTARY SCHOOL AUDITROIUM  
APRIL 23, 2012**

**I. CALL TO ORDER:**

Chairman, Jim Persano called the regular meeting of the Board of Finance to order at 8:15 pm.

Members: Jim Persano, Michael Parker, Tom Mazzoli, Steve Krasinski , Joe Tolisano and Marilyn Pronovost were present and constituted a quorum.

Also present First Selectman, Lisa Pellegrini, Selectmen Kathy Devlin and Bud Knorr and Town CFO, Kim Marcotte.

**II. BUDGET DISCUSSION:**

The results of the public hearing did not precipitate the necessity to revise the proposed budget. There were no further discussions on the proposed 2012 – 2013 budget.

*Motion by Mr. Mazzoli to recommend that the 2012-2013 Town of Somers budget consisting of total revenues of \$29,241,201 and the total expenditures of \$29,241,201 be submitted to a Town Meeting for a subsequent vote at referendum. Seconded by Ms. Pronovost and unanimously voted as approved.*

**III. CIP SUBCOMMITTEE APPOINTMENTS AND POLICY:**

The CIP subcommittee has been formed and will meet to development the format and process by which CIP requests will be submitted and reviewed. The CIP subcommittee will report to the Board of Finance. Unless further charged, the CIP subcommittee will disband upon the approval of the CIP format and process by the Board of Finance.

*Motion was made by Mr. Mazzoli to appoint Michael Parker, Steve Krasinski, Lisa Pellegrini and Bill Boutwell to the CIP Subcommittee and to ratify the Capital Acquisition Procedures dated March 28, 2011. Seconded by Mr. Parker and unanimously voted as approved.*

**IV. MINUTES APPROVAL**

There were no discussions on the minutes of February 27<sup>th</sup> 2012, March 06<sup>th</sup> 2012, March 12<sup>th</sup> 2012, March 19<sup>th</sup> 2012 and March 26<sup>th</sup> 2012.

*Motion was made by Mr. Tolisano to approve the BOF minutes. Seconded by Tom Mazzoli and unanimously voted as approved.*

## V. TRANSFERS and APPROPRIATIONS:

Ms. Marcotte presented the following transfers:

Type	Department	To Account	From Account	Amount	Explanation
1. Transfer	Fire/Ambulance	Equip Maintenance	Fire New Equip	1,000	Increased equipment & vehicle maintenance required on multiple trucks & equipment
			Tires/Tubes	1,200	
		Vehicle Maintenance	Ambulance New Equip	1,000	
			Contingency	4,300	
2. Transfer	Town Clerk	Vital Records	Postage	250	Land records & map processing to CD elections advertising
		Advertising – elections	Postage	250	
3 Transfer	Highway	Vehicle Maintenance	Road Maintenance	35,000	Storm Alfred re-approp. for vehicle repairs
4. Transfer	Tax	Salary-Part-time	Salary-Seasonal/Temp	2089.74	Adjust for use of PT staff

*A motion was made by Mr. Tolisano to approve the above listed transfers. Seconded by Mr. Parker and unanimously voted as approved.*

## VI. ADJOURNMENT:

*A motion was made by Mr. Parker to adjourn the April 23, 2012 Board of Finance regular meeting at 8:30 PM. Seconded by Mr. Tolisano and unanimously voted as approved.*

Respectfully submitted,

Kimberly Marcotte, CFO

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING.